

	Presenter	Action
1. Welcome	Chair	
2. Approval of Minutes	Chair	Approval
3. Consent Agenda <ul style="list-style-type: none"> a. Course Number Changes b. Course Title Change c. Reviewed Outlines for Approval 	Chair	Approval
4. Course and Program Approvals <ul style="list-style-type: none"> a. BA-217 Course Inactivation 	Joan San-Claire	Approval/26.SU
5. Old Business <ul style="list-style-type: none"> a. Related Instruction Sub-Committee 	Curriculum Office	Discussion
6. New Business <ul style="list-style-type: none"> a. Common Course Numbering Update 	Curriculum Office	Informational
7. Closing Comments		

Present: ASG (Cadence Gillespie), ASG (Nika Chernishov), Keely Baca, Dustin Bare, Nora Brodnicki (Co-Chair), Debra Carino, Elizabeth Carney, Virginia Chambers, Amanda Coffey, Craig Connors, Juan Cortes, Ephanie Debey, Ada Echevarria, Megan Feagles (Recorder), Erin Gravelle, Jordan Gulley, Kari Hiatt, Kerrie Hughes, Anne Innis, Kara Leonard, Gentiana Loeffler, Keoni McHone, Kelly Mercer (Co-Chair), Deanna Myers, Anne-Mary Nash-Haruna, Carrie Sandberg, Charles Siegfried, AJ Smith, April Smith, Aundrea Snitker, Sarah Steidl, Chris Sweet, Dru Urbassik

Guests: Kari Nixon

Absent: Armetta Burney, Danielle Hoffman, Frank Kilders, David Plotkin, Wryann Van Riper

1. Welcome

2. Approval of Minutes

- a. Approval of the November 7, 2025 minutes

Motion to approve, approved

3. Consent Agenda

- a. Course Number Changes
- b. Course Title Change
- c. Reviewed Outlines for Approval
 - i. Question about BA-111 recommended corequisites. Would it be ok for BA-101Z and BA-131 to be a pre or coreq?
 - ii. Pull BA-111 and send back to submitter for questions.

Motion to approve, approved

4. Course and Program Approvals

a. Music Technology AAS Amendment

- i. Curriculum Office presented for Kathleen Hollingsworth
- ii. Only change is adding MUP-150 to the electives.

Motion to approve, approved

b. Apprenticeship Changes

Kari Nixon presented

- a. Inactivations: APR-109PB, APR-207PB
 - i. Joint Apprenticeship Training Committee (JATC) is removing these courses from the Certificate and the AAS related training. Adjusted other courses to cover credit & curriculum requirements.
- b. Credits/Hours Change: APR-197PB
 - i. Changing from 20 LE/LA, 1 Credit to 33 LECT, 3 Credits.
 - ii. The course is too short at 5 weeks, needing to change to 11 weeks to cover curriculum, students were letting instructor know too much content for 5 weeks. Course is lecture course, no lab work. It was originally set up as lecture/lab but this is not how the course is currently taught.
- c. Amendments
 - i. Construction Trades, General Apprenticeship (PB) AAS
 - 1. Removing APR-109PB. APR-197PB increases credits. No change to total credits.
 - ii. Construction Trades, General Apprenticeship (PB) CC
 - 1. Removing APR-109PB and APR-207PB. Adding APR-209PB. APR-197PB increases credits. Total credits change from 59-63 to 60-64.

Motion to approve, approved

c. Wildland Fire Amendments

Jordan Gulley presented

- d. Wildland Fire Management AAS

- i. Removing FRP-212, replacing with FRP-112. No change to total credits.
- ii. Could FYE-101 be an elective instead?
 - 1. The department is actively collecting student feedback on this requirement.

Motion to approve, approved

- e. Wildland Fire Science CC
 - i. Removing FRP-212, replacing with FRP-112. No change to total credits.
 - ii. There are concerns about the number of credits per term. Send back to department for more changes.

No vote, not approved.

- f. Wildland Firefighter 1 CPCC
 - i. Removing FRP-212, replacing with FRP-112. No change to total credits.
 - ii. Send back to department for more changes.

No vote, not approved.

d. AS Engineering Amendments

Curriculum Office presented for Eric Lee

a. OIT

OIT now accepts the newly developed Ethnic Studies courses to count for Social Science Electives.

- i. AS, Electrical Engineering, OIT
 - 1. adding ES to Social Science Electives
- ii. AS, Mechanical Engineering, OIT
 - 1. adding ES to Social Science Electives
- iii. AS, Renewable Energy Engineering, OIT
 - 1. adding ES to Social Science Electives

b. OSU

OSU changed their Gen Ed requirements university-wide, which required us to update our AS degrees to match the new gen ed categories.

- i. AS, Architectural Engineering, OSU
 - 1. Total credits change from 98 to 92-94.
 - 2. Adding EC-202Z, STAT-OSU. Removing HPS-295, PHL-102.
 - 3. Adding Elective Categories: Arts and Humanities (General), Basic Science, Difference, Power, and Oppression Foundation. Removing Elective Categories: Cultural Diversity, Difference, Power, and Discrimination
- ii. AS, Biological Engineering, OSU
 - 1. Total credits change from 104 to 102-104.
 - 2. Removing BI-204.
 - 3. Adding Elective Categories: Arts and Humanities (General), Arts and Humanities (Global), Social Science. Removing Elective Categories: Social Processes, Western Culture
- iii. AS, Chemical Engineering, OSU
 - 1. Total credits change from 100 to 102-105.
 - 2. Adding BI-204 or BI-221Z. Removing ENGR-211.
 - 3. Adding Elective Categories: Arts and Humanities (General), Arts and Humanities (Global), Social Science. Removing Elective Categories: Social Processes, Western Culture
- iv. AS, Civil Engineering, OSU
 - 1. Total credits change from 97-98 to 93-95.
 - 2. Adding EC-201Z. Removing CS-161, HPE-295, PHL-102.
 - 3. Adding Elective Categories: Arts and Humanities (General), Arts and Humanities (Global), Difference, Power, and Oppression Foundation. Removing Elective Categories: Literature and the Arts, Western Culture
 - 4. Could PH-121 be added in addition to GS-107 since they are equated courses?
- v. AS, Construction Engineering Management, OSU
 - 1. Removing CS-161, HPE-295, PHL-102.

2. Adding Elective Categories: Arts and Humanities (General), Arts and Humanities (Global), Difference, Power, and Oppression Foundation, Electives Removing Elective Categories: Biological Science, Cultural Diversity, Literature and the Arts
- vi. AS, Ecological Engineering, OSU
 1. Total credits change from 95-96 to 90-92.
 2. Adding STAT-OSU. Removing HPE-295, PHL-102.
 3. Adding Elective Categories: Arts and Humanities (General), Arts and Humanities (Global), Difference, Power, and Oppression Foundation. Removing Elective Categories: Cultural Diversity, Difference, Power, and Discrimination, Literature and the Arts
- vii. AS, Electrical Engineering, OSU
 1. Total credits change from 98-99 to 93-95.
 2. Removing CS-260.
 3. Adding Elective Categories: Arts and Humanities (General), Arts and Humanities (Global), Social Science. Removing Elective Categories: Literature and the Arts, Social Processes, Western Culture
- viii. AS, Environmental Engineering, OSU
 1. Total credits change from 103-104 to 102-105.
 2. Adding BI-221Z, MTH-253Z.
 3. Adding Elective Categories: Arts and Humanities (General), Arts and Humanities (Global), Social Science. Removing Elective Categories: Cultural Diversity, Literature and the Arts, Social Processes, Western Culture
- ix. AS, Industrial Engineering, OSU
 1. Total credits change from 97-98 to 93-95.
 2. Removing HPE-295.
 3. Adding Elective Categories: Arts and Humanities (General), Arts and Humanities (Global), Social Science. Removing Elective Categories: Literature and the Arts, Social Processes, Western Culture
- x. AS, Mechanical Engineering, OSU
 1. Adding Elective Categories: Arts and Humanities (General), Arts and Humanities (Global). Removing Elective Categories: Literature and the Arts, Western Culture
- c. PSU

PSU recently added a Race and Ethnic Studies requirement for all of their graduates. All of CCC's Ethnic Studies courses are approved by PSU for this requirement.

 - i. AS, Civil Engineering, PSU
 1. adding ES to Social Science Electives. Adding Race and Ethnic Studies
 - ii. AS, Computer Engineering, PSU
 1. adding ES to Social Science Electives. Adding Race and Ethnic Studies
 - iii. AS, Electrical Engineering, PSU
 1. adding ES to Social Science Electives. Adding Race and Ethnic Studies
 - iv. AS, Environmental Engineering, PSU
 1. adding ES to Social Science Electives. Adding Race and Ethnic Studies
 - v. AS, Mechanical Engineering, PSU
 1. adding ES to Social Science Electives. Adding Race and Ethnic Studies

Motion to approve, approved

5. Old Business

a.

6. New Business

a.

7. Closing Comments

-Meeting Adjourned-

Next Meeting: December 5, 2025 (8-9:30am)

1. Course Title Change

Course	Current Title	Proposed Title

2. Course Number Change

Course	Title	Proposed Course Number

3. Outlines Reviewed for Approval

Course	Title	Implementation
ANT-101	Biological Anthropology	2026/WI
BA-111	General Accounting I	2026/WI
COMM-126	Intro to Communication, Gender, and	2026/WI

Course Change Request

Date Submitted: 11/04/25 12:35 pm

Viewing: **ANT-101 : Biological Anthropology**

Last approved: 01/18/25 5:19 am

Last edit: 11/04/25 12:35 pm

Changes proposed by: Keely Baca (keely.baca)

Catalog Pages
referencing this
course

- [Anthropology \(ANT\)](#)
- [Associate of Arts Oregon Transfer \(AAOT\)](#)
- [Associate of General Studies \(AGS\)](#)
- [Biology \(AST\)](#)
- [Biology Emphasis, AS - with Oregon State University](#)
- [Computer Science \(AST\)](#)
- [Core Transfer Map \(CTM\)](#)
- [English AAT](#)
- [Geology Emphasis, AS - with Portland State University](#)
- [Music Emphasis, AS - with Portland State University](#)
- [Oregon Transfer Module \(OTM\)](#)

Programs
referencing this
course

- [AS.PSUMUSIC: AS, Music, PSU](#)
- [AS.TBIOLOGY: Biology \(AST\)](#)
- [AS.OSUBIOLOGY: AS, Biology, OSU](#)
- [NA.OTM: Oregon Transfer Module](#)
- [AS.TCOMPSCIESWO, AS.TCOMPSCIOSPSUO: Computer Science \(AST\)](#)
- [NA.CTM: Core Transfer Map](#)
- [AA.OREGONTRANSFER: Associate of Arts Oregon Transfer \(AAOT\)](#)
- [AGS.GENERAL: Associate of General Studies](#)
- [AA.TENGLISH: English \(AAT\)](#)
- [AS.PSUGEOLOGY: AS, Geology, PSU](#)

Credits/Hours/Instructional Method Change

In Workflow

- Curriculum Office
- DASC Curriculum Committee Outline Review Team
- Curriculum Office
- Curriculum Committee Approval
- Colleague

Approval Path

- 11/04/25 12:46 pm
Megan Feagles (megan.feagles):
Approved for Curriculum Office
- 11/18/25 11:05 am
Gentiana Loeffler (gentiana.loeffler):
Approved for DASC Curriculum Committee Outline Review Team

History

- Nov 4, 2023 by
Megan Feagles (megan.feagles)
- Apr 2, 2024 by
Megan Feagles (megan.feagles)
- Jan 18, 2025 by
Keely Baca (keely.baca)

Is Topic Shell Course?

Are you the Faculty Contact Person?

Yes

Course Prefix ANT - Anthropology

Course Number 101

Department Social Sciences

Division Arts and Sciences

Course Title Biological Anthropology

Grading

Grade Scheme Standard (STND)

Credit Type Credit Course

Allow Pass/No Pass Yes

Only Pass/No Pass No

Audit Yes

Min Credit 4.00

Variable Credit No

Contact hours

Lecture 44.00

Lec/Lab

Lab

Activity

Clinical

Field

CWE Seminar

CPR

Seminar

Community

Education/Drivers

Ed

Community

Education/Adult

Total 44

Proposed Effective Winter 2026

Term

I acknowledge that this course, for the average student, will be a time commitment of 3 hours per week per credit in combination of in-class and out-of-class activity.

Yes

Course Description

Introduces the study of humans as biocultural beings in the context of modern genetics, evolutionary theory, primate taxonomy, anatomy and behavior, fossil hominins, ~~hominines~~, and the role of the biological ~~physical~~ anthropologist in forensic science.

Type of Course (ACTI Code)

100 - Lower Division Collegiate

Select at least one of the following:

Discipline Studies

Is this class challengeable?

Yes

Can this course be repeated for credit in a degree?

No

Course Requisites

Required

Prerequisites

Corequisites

Prerequisites or Corequisites

Recommended

Prerequisites

WRD-090 or placement in WRD-098

Corequisites

Prerequisites or Corequisites

Non-Course Requisites

Required

Recommended

Is Student Petition required?

No

Show course in
Schedule

Print in Schedule

Hide course in catalog

No

When do you plan to offer this course?

Fall/Winter/Spring

Will this class use library resources?

Yes

Have you talked with a librarian regarding that impact?

No

Course Certifications

Is this a Related Instruction course?

No

Are you going to seek General Education Certification after course approval?

Yes

General Education Outcome(s)

Social Sciences

Equivalent Courses

Equivalent Active Courses

Equivalent Inactive Courses

Student Learning Outcomes

Student Learning Outcomes

	Upon successful completion of this course, students should be able to:
1	discuss the notion that humans are biocultural beings and assess the significance of this idea;
2	outline the basic concepts of modern genetics, heredity and evolutionary theory;
3	identify the basic characteristics that distinguish primates from other mammals and humans from other primates in terms of behavior and anatomy; (SS1)
4	summarize the course of <u>hominin</u> hominine evolution, identifying the key fossil species and sites; (SS2)
5	describe the kinds of variation seen in different human populations, correlate these variations with differing environments, and assess the significance of these variations in our species; (SS1)(SS2)

	Upon successful completion of this course, students should be able to:
6	describe the role of the <u>biological</u> physical anthropologist in forensic science;
7	analyze social phenomena by evaluating anthropological information, evidence, argument and/or theory to draw logical conclusions or implications. (SS1)

AAOT/ASOT General Education Outcomes Course Outline Mapping Chart

As a result of completing the AAOT/ASOT general education requirements, students will be able to:

WR: Writing Outcomes

Read actively, think critically, and write purposefully and capably for academic and, in some cases, professional audiences.

Locate, evaluate, and ethically utilize information to communicate effectively.

Demonstrate appropriate reasoning in response to complex issues.

SP: Speech/Oral Communication Outcomes

Engage in ethical communication processes that accomplish goals.

Respond to the needs of diverse audiences and contexts.

Build and manage relationships.

SS: Social Science Outcomes

Apply analytical skills to social phenomena in order to understand human behavior.

S

Apply knowledge and experience to foster personal growth and better appreciate the diverse social world in which we live.

S

Outcome Assessment Strategies

Outcomes Assessment Strategies

Multiple Choice Test

Projects

Writing Assignments

Major Topic Outline

1. Humans as biocultural beings. 2. Genetics, heredity, and evolutionary theory. 3. Primate taxonomy, behavior, and anatomy. 4. Hominin ~~Hominine~~ paleontology. 5. Human variation and adaptation. 6. Forensic anthropology.

Green Course Management

Does the content of this class relate to job skills in any of the following areas:

Increased Energy Efficiency

No

Produce Renewable Energy

No

Prevent Environmental Degradation

No

Clean up Natural Environment

No

Supports Green Services

No

Percent of Course

0

Course Transferability

OUS school to which the course will transfer

OSU - Oregon State University

Comparable
course(s)

ANTH 240

How does it transfer?

general education or distribution requirement

general elective

required or support for major

Evidence of transferability

Other. Please explain.

Explanation of other evidence of transferability

online transfer lists for Oregon Colleges

OUS school to which the course will transfer

PSU - Portland State University

Comparable

course(s)

ANTH 101

How does it transfer?

general education or distribution requirement

general elective

required or support for major

Evidence of transferability

Other. Please explain.

Explanation of other evidence of transferability

online transfer lists for Oregon Colleges

OUS school to which the course will transfer

UO - University of Oregon

Comparable

course(s)

ANTH 170

How does it transfer?

general education or distribution requirement

general elective

required or support for major

Evidence of transferability

Other. Please explain.

Explanation of other evidence of transferability

online transfer lists for Oregon Colleges

OUS school to which the course will transfer

WOU - Western Oregon University

Comparable

course(s)

ANTH 214

How does it transfer?

general education or distribution requirement

general elective

required or support for major

Evidence of transferability

Other. Please explain.

Explanation of other evidence of transferability

online transfer lists for Oregon Colleges

Please attach documentation

Course Change Request

Date Submitted: 11/21/25 9:41 am

Viewing: **BA-111 : General Accounting I**

Last approved: 02/15/24 3:49 am

Last edit: 11/21/25 9:41 am

Changes proposed by: Joan San-Claire (joan.san-claire)

Catalog Pages
referencing this
course

- [Accounting Clerk, Certificate](#)
- [Accounting, AAS](#)
- [Administrative Assistant Training, Certificate](#)
- [Administrative Assistant, Certificate](#)
- [Administrative Professional, AAS](#)
- [Business Administration \(BA\)](#)
- [Business, AAS](#)
- [Music Technology, AAS](#)
- [Project Management, AAS](#)

Programs
referencing this
course

- [CC.ACNTGCLERK: Accounting Clerk](#)
- [AAS.PROJECTMNGT: Project Management](#)
- [AAS.MUSICTECH: Music Technology](#)
- [AAS.ACCNTG: Accounting](#)
- [AAS.BUSINESS: Business](#)
- [CC.ADMINTRNG: Administrative Assistant Training](#)
- [CC.ADMINASST: Administrative Assistant](#)
- [AAS.ADMINPRO: Administrative Professional](#)

Credits/Hours/Instructional Method Change

In Workflow

1. Curriculum Office
2. DASC Curriculum Committee Outline Review Team
3. Curriculum Office
4. Curriculum Committee Approval
5. Colleague

Approval Path

1. 07/28/25 6:44 am
Megan Feagles (megan.feagles):
Approved for Curriculum Office
2. 11/03/25 2:19 pm
Keely Baca (keely.baca):
Approved for DASC Curriculum Committee Outline Review Team
3. 11/07/25 8:23 am
Megan Feagles (megan.feagles):
Approved for Curriculum Office
4. 11/21/25 9:20 am
Megan Feagles (megan.feagles):
Rollback to Initiator
5. 11/21/25 9:54 am
Megan Feagles (megan.feagles):

Approved for
Curriculum Office

6. 11/24/25 12:24 pm
Kerrie Hughes
(kerrieh): Rollback
to Curriculum Office
for DASC Curriculum
Committee Outline
Review Team

7. 11/24/25 12:28 pm
Megan Feagles
(megan.feagles):
Approved for
Curriculum Office

8. 11/24/25 2:52 pm
Kerrie Hughes
(kerrieh): Approved
for DASC Curriculum
Committee Outline
Review Team

History

1. Feb 15, 2024 by
Megan Feagles
(megan.feagles)

Is Topic Shell Course?

Are you the Faculty Contact Person?

Yes

Course Prefix BA - Business Administration

Course Number 111

Department Business

Division Arts and Sciences

Course Title General Accounting I

Grading

Grade Scheme	Standard (STND)
Credit Type	Credit Course
Allow Pass/No Pass	Yes
Only Pass/No Pass	No
Audit	Yes
Min Credit	3.00
Variable Credit	No

Contact hours

Lecture 33.00

Lec/Lab

Lab

Activity

Clinical

Field

CWE Seminar

CPR

Seminar

Community

Education/Drivers

Ed

Community

Education/Adult

Total 33

Proposed Effective Winter 2026

Term

I acknowledge that this course, for the average student, will be a time commitment of 3 hours per week per credit in combination of in-class and out-of-class activity.

Course Description

Introduces the terminology and processes of full-cycle, modified cash and accrual basis bookkeeping for small service and merchandising businesses with inventory. Focus is on how to analyze and record financial transactions, reconcile accounts and trial balances, and prepare basic financial statements. Additional topics include cash management, bank reconciliations, accounting for sales and purchase discounts. Emphasizes procedure and practice.

Type of Course (ACTI Code)

100 - Lower Division Collegiate

Select at least one of the following:

Discipline Studies

Elective Only

Is this class challengeable?

No ~~Yes~~

Can this course be repeated for credit in a degree?

No

Course Requisites

Required

Prerequisites

Corequisites

Prerequisites or Corequisites

Recommended

Prerequisites

Placement in MTH-020

Corequisites

Prerequisites or Corequisites

[BA-101Z and BA-131](#)

Non-Course Requisites

Required

Recommended

Is Student Petition required?

No

Show course in

Print in Schedule

Schedule

Hide course in catalog

No

When do you plan to offer this course?

Summer/Fall/Winter/Spring

Will this class use library resources?

No

Course Certifications

Is this a Related Instruction course?

No

Are you going to seek General Education Certification after course approval?

No

General Education Outcome(s)

Equivalent Courses

Equivalent Active Courses

Equivalent Inactive Courses

Student Learning Outcomes

Student Learning Outcomes

	Upon successful completion of this course, students should be able to:
1	explain and apply double-entry bookkeeping concept of debits and credits;
2	analyze financial events and complete the accounting cycle for small service businesses and merchandisers, to include journalizing, posting, preparing worksheets, and creating basic financial statements;
3	reconcile the Cash account.

Major Topic Outline

1. Accounting concepts and procedures. 2. Analyzing and recording business transactions. 3. The Accounting Cycle. 4. Control of cash. 5. Sales and cash receipts. 6. Purchases and cash payments. 7. Bookkeeping for merchandise companies.

Green Course Management

Does the content of this class relate to job skills in any of the following areas:

Increased Energy Efficiency

No

Produce Renewable Energy

No

Prevent Environmental Degradation

No

Clean up Natural Environment

No

Supports Green Services

No

Percent of Course 0

Course Transferability

OUS school to which the course will transfer

EOU - Eastern Oregon University

Comparable
course(s)

How does it transfer?

general elective

other (provide details)

Details of how course transfers

business elective

Evidence of transferability

OUS school to which the course will transfer

OIT - Oregon Institute of Technology

Comparable
course(s)

How does it transfer?

general elective

other (provide details)

Details of how course transfers

business elective

Evidence of transferability

OUS school to which the course will transfer

OSU - Oregon State University

Comparable
course(s)

How does it transfer?

general elective
other (provide details)

Details of how course transfers

business elective

Evidence of transferability

OUS school to which the course will transfer

OSU-C - OSU-Cascade

Comparable
course(s)

How does it transfer?

general elective
other (provide details)

Details of how course transfers

business elective

Evidence of transferability

OUS school to which the course will transfer

PSU - Portland State University

Comparable
course(s)

How does it transfer?

general elective
other (provide details)

Details of how course transfers

business elective

Evidence of transferability

OUS school to which the course will transfer

SOU - Southern Oregon University

Comparable
course(s)

How does it transfer?

general elective
other (provide details)

Details of how course transfers

business elective

Evidence of transferability

OUS school to which the course will transfer

UO - University of Oregon

Comparable
course(s)

How does it transfer?

general elective
other (provide details)

Details of how course transfers

business elective

Evidence of transferability

OUS school to which the course will transfer

WOU - Western Oregon University

Comparable
course(s)

How does it transfer?

general elective
other (provide details)

Details of how course transfers

business elective

Evidence of transferability

Please attach documentation

Reviewer Comments

Megan Feagles (megan.feagles) (11/21/25 9:20 am): Rollback: Not approved at Curriculum Committee. The Committee wanted to know if the recommended coreq should have been a recommended PRE or coreq instead.

Kerrie Hughes (kerrieh) (11/24/25 12:24 pm): Rollback: I am not seeing a change to answer to the pre or core requirements

Key: 276

[Preview Bridge](#)

Course Change Request

Date Submitted: 10/28/25 3:05 pm

Viewing: **COMM-126 : Intro to Communication, Gender, and Sexuality**

Last approved: 06/08/24 3:43 am

Last edit: 10/29/25 5:34 am

Changes proposed by: Kerrie Hughes (kerrieh)

Catalog Pages
referencing this
course

[Architectural Engineering Emphasis, AS - with Oregon State University](#)
[Associate of Arts Oregon Transfer \(AAOT\)](#)
[Associate of General Studies \(AGS\)](#)
[Biological Engineering Emphasis, AS - with Oregon State University](#)
[Biology \(AST\)](#)
[Business \(AST\)](#)
[Chemical Engineering Emphasis, AS - with Oregon State University](#)
[Civil Engineering Emphasis, AS - with Oregon State University](#)
[Communication Studies \(COMM\)](#)
[Computer Science \(AST\)](#)
[Construction Engineering Management Emphasis, AS - with Oregon State University](#)
[Core Transfer Map \(CTM\)](#)
[Ecological Engineering Emphasis, AS - with Oregon State University](#)
[Electrical Engineering Emphasis, AS - with Oregon State University](#)
[Electronics Engineering Technology, AAS](#)
[Elementary Education \(AAOT\)](#)
[Emergency Management Professional, AAS](#)
[Environmental Engineering Emphasis, AS - with Oregon State University](#)
[Industrial Engineering Emphasis, AS - with Oregon State University](#)
[Mechanical Engineering Emphasis, AS - with Oregon State University](#)
[Microelectronics Systems Technology, AAS](#)
[Music Emphasis, AS - with Portland State University](#)
[Music Technology, AAS](#)
[Music Technology, Certificate](#)

In Workflow

1. Curriculum Office
2. DASC Curriculum Committee Outline Review Team
3. Curriculum Office
4. Curriculum Committee Approval
5. Colleague

Approval Path

1. 10/29/25 6:45 am
Megan Feagles (megan.feagles):
Approved for Curriculum Office
2. 11/19/25 9:48 am
Charles Siegfried (csiegfried):
Approved for DASC Curriculum Committee Outline Review Team

History

1. Nov 4, 2023 by
Megan Feagles (megan.feagles)
2. Jun 8, 2024 by Lucas Hann (lucas.hann)

[Nursing.\(RN\), AAS](#)

[Oregon Transfer Module \(OTM\)](#)

[Related Instruction](#)

Programs
referencing this
course

[AS.OSUINDENG: AS, Industrial Engineering, OSU](#)

[AS.OSUBIOLENGR: AS, Biological Engineering, OSU](#)

[AS.OSUSMECHENGR: AS, Mechanical Engineering, OSU](#)

[AAS.MICROSYSTECH: Microelectronics Systems Technology](#)

[AS.PSUMUSIC: AS, Music, PSU](#)

[AS.TBIOLOGY: Biology \(AST\)](#)

[CC.MUSICTECH: Music Technology](#)

[AAS.NURSING: Nursing \(RN\)](#)

[NA.OTM: Oregon Transfer Module](#)

[AS.OSUARCHENGR: AS, Architectural Engineering, OSU](#)

[AS.TCOMPSCIESWO, AS.TCOMPSCIOSPSUO: Computer Science](#)

[AS.TBUSINESS: Business \(AST\)](#)

[AAS.MUSICTECH: Music Technology](#)

[NA.CTM: Core Transfer Map](#)

[AS.OSUCHEMENGR: AS, Chemical Engineering, OSU](#)

[AS.OSUCIVILENGR: AS, Civil Engineering, OSU](#)

[AS.OSUCONENRMGT: AS, Construction Engineering Management](#)

[AS.OSUECOLENGR: AS, Ecological Engineering, OSU](#)

[AS.OSUELCOMPENGR: AS, Electrical Engineering, OSU](#)

[AAS.ELECTRONENGTECH: Electronics Engineering Technology](#)

[AA.OREGONTRANSFER: Associate of Arts Oregon Transfer \(AAOT\)](#)

[AA.OTELEMED: Elementary Education \(AAOT\)](#)

[AAS.EMP: Emergency Management Professional](#)

[AGS.GENERAL: Associate of General Studies](#)

[AS.OSUENVIRENGR: AS, Environmental Engineering, OSU](#)

Credits/Hours/Instructional Method Change

Is Topic Shell Course?

Are you the Faculty Contact Person?

Yes

Course Prefix	COMM - Communication Studies
Course Number	126
Department	Communications and Theatre Arts
Division	Arts and Sciences
Course Title	Intro to Communication, Gender, and Sexuality

Grading

Grade Scheme	Standard (STND)
Credit Type	Credit Course
Allow Pass/No Pass	Yes
Only Pass/No Pass	No
Audit	Yes
Min Credit	4.00
Variable Credit	No

Contact hours

Lecture 44.00

Lec/Lab

Lab

Activity

Clinical

Field

CWE Seminar

CPR

Seminar

Community

Education/Drivers

Ed

Community

Education/Adult

Total 44

Proposed Effective Term Winter 2026

I acknowledge that this course, for the average student, will be a time commitment of 3 hours per week per credit in combination of in-class and out-of-class activity.

Yes

Course Description

This course explores the relationships among communication, gender, sexuality, and other intersections of identity. We will examine how contact produces and perpetuates constructions and performances of gender, as well as how understandings of gender influence communication practices. We will learn about various approaches to the study of gender and communication, and we will identify predominant patterns of gendering that shape our culture.

Type of Course (ACTI Code)

100 - Lower Division Collegiate

Select at least one of the following:

Elective Only

Is this class challengeable?

No

Can this course be repeated for credit in a degree?

No

Course Requisites

Required

Prerequisites

Corequisites

Prerequisites or Corequisites

Recommended

Prerequisites

WRD-098 or placement in WR-121Z

Corequisites

Prerequisites or Corequisites

Non-Course Requisites

Required

Recommended

Is Student Petition required?

No

Show course in
Schedule

Print in Schedule

Hide course in catalog

No

When do you plan to offer this course?

Not Offered Every Term Fall/Winter/Spring

Will this class use library resources?

Yes

Have you talked with a librarian regarding that impact?

Yes

Course Certifications

Is this a Related Instruction course?

Yes

Related Instruction Area Human Relations

Are you going to seek General Education Certification after course approval?

Yes

General Education Outcome(s)

Arts & Letters

Cultural Literacy

Equivalent Courses

Equivalent Active Courses

Equivalent Inactive Courses

Student Learning Outcomes

Student Learning Outcomes

	Upon successful completion of this course, students should be able to:
1	reflect on how communication about gender and sexuality impacts one's own experiences and sense of self;
2	identify cultural patterns of gender and sexuality and the communicative norms through which these patterns are enforced;
3	explain how gender and sexuality are produced and perpetuated through language and cultural performance;
4	critically analyze media texts and contemporary issues for their messages about gender and sexuality;
5	discuss the cultural influence of social relationships and societal institutions on values, beliefs, and behaviors around gender identities over time.

AAOT/ASOT General Education Outcomes Course Outline Mapping Chart

As a result of completing the AAOT/ASOT general education requirements, students will be able to:

WR: Writing Outcomes

Read actively, think critically, and write purposefully and capably for academic and, in some cases, professional audiences.

P

Locate, evaluate, and ethically utilize information to communicate effectively.

P

Demonstrate appropriate reasoning in response to complex issues.

P

SP: Speech/Oral Communication Outcomes

Engage in ethical communication processes that accomplish goals.

Respond to the needs of diverse audiences and contexts.

Build and manage relationships.

AL: Arts and Letters Outcomes

Interpret and engage in the Arts & Letters, making use of the creative process to enrich the quality of life.

S

Critically analyze values and ethics within range of human experience and expression to engage more fully in local and global issues.

S

Outcome Assessment Strategies

Outcomes Assessment Strategies

General Examination
Journal Writing
Multiple Choice Test
Presentations
Projects
Rubrics
Thesis/Research Project
Writing Assignments

Major Topic Outline

1. Traditions, myths, and current trends on gendered communication in personal and professional settings. 2. Influence of cultural norms and rules on the communication patterns and behavior affecting gender. 3. Cultural perspectives involving the formation and perception of gender identities to include binary and LGBTQ community. 4. Influence of mass media's role on gender image, identities, and communication. 5. Analysis and interpretation of the impact of education in self-concept and gendered communication. 6. Influence of social media and other mediated messages on gender, identity formation, and relationships.

Green Course Management

Does the content of this class relate to job skills in any of the following areas:

Increased Energy Efficiency

No

Produce Renewable Energy

No

Prevent Environmental Degradation

No

Clean up Natural Environment

No

Supports Green Services

No

Percent of Course

0

Course Transferability

OUS school to which the course will transfer

Comparable
course(s)

How does it transfer?

general elective
other (provide details)

Details of how course transfers

~~Identity/Plural Tolerance credits at U of O~~

Evidence of transferability

Other. Please explain.

Explanation of other evidence of transferability

Verified through transferability information posted on colleges' websites

OUS school to which the course will transfer

OIT - Oregon Institute of Technology

Comparable
course(s)

How does it transfer?

general elective
other (provide details)

Details of how course transfers

~~Identity/Plural Tolerance credits at U of O~~

Evidence of transferability

Other. Please explain.

Explanation of other evidence of transferability

Verified through transferability information posted on colleges' websites

OUS school to which the course will transfer

OSU - Oregon State University

Comparable
course(s)

How does it transfer?

general elective
other (provide details)

Details of how course transfers

~~Identity/Plural Tolerance credits at U of O~~

Evidence of transferability

Other. Please explain.

Explanation of other evidence of transferability

Verified through transferability information posted on colleges' websites

OUS school to which the course will transfer

OSU-C - OSU-Cascade

Comparable
course(s)

How does it transfer?

general elective
other (provide details)

Details of how course transfers

~~Identity/Plural Tolerance credits at U of O~~

Evidence of transferability

Other. Please explain.

Explanation of other evidence of transferability

Verified through transferability information posted on colleges' websites

OUS school to which the course will transfer

PSU - Portland State University

Comparable
course(s)

How does it transfer?

general elective
other (provide details)

Details of how course transfers

~~Identity/Plural Tolerance credits at U of O~~

Evidence of transferability

Other. Please explain.

Explanation of other evidence of transferability

Verified through transferability information posted on colleges' websites

OUS school to which the course will transfer

SOU - Southern Oregon University

Comparable
course(s)

How does it transfer?

general elective

other (provide details)

Details of how course transfers

Identity/Plural Tolerance credits ~~at U of O~~

Evidence of transferability

Other. Please explain.

Explanation of other evidence of transferability

Verified through transferability information posted on colleges' websites

OUS school to which the course will transfer

UO - University of Oregon

Comparable
course(s)

How does it transfer?

general elective

other (provide details)

Details of how course transfers

Identity/Plural Tolerance credits ~~at U of O~~

Evidence of transferability

Other. Please explain.

Explanation of other evidence of transferability

Verified through transferability information posted on colleges' websites

OUS school to which the course will transfer

WOU - Western Oregon University

Comparable
course(s)

How does it transfer?

general elective
other (provide details)

Details of how course transfers

~~Identity/Plural Tolerance credits at U of O~~

Evidence of transferability

Other. Please explain.

Explanation of other evidence of transferability

Verified through transferability information posted on colleges' websites

Please attach documentation

Reviewer Comments

Course Number	Title	Implementation
BA-217	Budgeting for Managers	2026/SU

Course Change Request

A deleted record cannot be edited

Course Inactivation Proposal

Date Submitted: 11/19/25 8:49 am

Viewing: **BA-217 : Budgeting for Managers**

Last approved: 06/07/25 5:09 am

Last edit: 12/01/25 6:35 am

Changes proposed by: Joan San-Claire (joan.san-claire)

Catalog Pages
referencing this
course
[Business Administration \(BA\)](#)

Justification for this
inactivation request

In Workflow

- 1. Curriculum Office
- 2. DASC Dean
- 3. Curriculum Office
- 4. Curriculum Committee Approval
- 5. Colleague

Approval Path

- 1. 11/19/25 8:51 am
Megan Feagles (megan.feagles):
Approved for Curriculum Office
- 2. 11/25/25 3:44 pm
Anne-Mary Nash-Haruna (annemary.nashharu)
Approved for DASC Dean

History

- 1. Nov 7, 2023 by Megan Feagles (megan.feagles)
- 2. Apr 16, 2024 by Megan Feagles (megan.feagles)
- 3. Jun 7, 2025 by Joan San-Claire (joan.san-claire)

Please review and approve my resubmitted request to inactivate BA-217 Budgeting for Managers Inactivating BA-217 Budgeting for Managers is the very last step in a long process of

changes we made in the Business Department last academic year. Specifically, the Business Department was asked by our Dean, Sue Goff, to make cuts to course sections as part of a budget mandate. As part of this effort, we were approved by Sue Goff to sunset BA-217 Budgeting for Managers, a course overseen by me as Accounting program lead. BA-217 was last offered in the following CTE programs: • Business Management AAS • Business Management CC • Management Fundamentals CC • Retail Management CC (I believe this program was tied to Customized Training and no longer offered for some time) The Business Department worked very hard together in Spring of 2025 to remove this course from the above programs. The course had already been removed from the Accounting AAS program, as well as from the Project Management AAS several years ago, where it originated. The Business Management program lead was not willing to make any changes to her curriculum or programs for the past several years, so it was quite a process to make this all happen. The Retail Management CC was sunset in this process for reasons I won't address here. Because the removal of BA-217 from the above CTE programs occurred late in Spring 2025, the course was still showing in students' pathways. Consequently, I decided that "teaching it out" this current Fall 2025 term was best for our students who were nearing completion of their program pathways. Because of that, the request to sunset BA-217 needed to be held off until this Fall term. Reason for removal: BA-217 was extremely light in content and this content was redundant information already offered in BA-213 Principles of Managerial Accounting. Instead of focusing on various aspects of managerial budgeting, the course focused on capital budgeting. Feedback from students and assessment efforts over the years was not positive. The course materials were grossly out of date and updated options have not been available. My Accounting Advisory Board was included in discussions about this course over the years. They agreed that it was not a necessary additional course for the Accounting program. In sum, the subject matter is included in other accounting courses, and BA-217 morphed over the years to be light in content, distant from its original intent, and redundant. There is no course comparable to BA-217 offered at any other community college. It only transferred to a 4-year university as a general elective. CTE students who decide to transfer typically have too many electives to carry over. I have worked very hard over the past several years to align the Accounting AAS to be as "transfer-friendly" as possible because several students decide to continue their education. History: This course was originally built by CCC faculty (Kathy Christianson FTF retired and Thomas Frank, PT/AF) in the Project Management program area as part of the defunct ACT-On grant funding, long before my time. It was launched in Spring 2013. At that time, there were course materials available, and these two CCC faculty worked together creating media content on their own in a software program that is now obsolete and inaccessible. I worked with Online Learning in attempts to access this old content, to no avail. For over a decade now, no updated course materials have been available. Only a small OER PDF file is being used for the text and, again, this is information already offered in BA-213Z. When I started at CCC, this course was for some reason under the purview of Accounting, although it is a course that is more relevant to business or project managers, and not accountants. Thank you for your review of this request to inactivate BA-217.

Dr. Joan San-Claire

Is Topic Shell Course?

Are you the Faculty Contact Person?

Course Prefix	BA - Business Administration
Course Number	217
Department	Business
Division	Arts and Sciences
Course Title	Budgeting for Managers

Grading

Grade Scheme	Standard (STND)
Credit Type	Credit Course
Allow Pass/No Pass	Yes
Only Pass/No Pass	No
Audit	Yes
Min Credit	3.00
Variable Credit	No

Contact hours

Lecture	33.00
Lec/Lab	
Lab	
Activity	
Clinical	
Field	
CWE Seminar	
CPR	
Seminar	

Community
Education/Drivers
Ed

Community
Education/Adult

Total 33

Proposed Effective Summer 2026
Term

I acknowledge that this course, for the average student, will be a time commitment of 3 hours per week per credit in combination of in-class and out-of-class activity.

Course Description

Budgeting is a crucial managerial decision-making and planning tool that also incorporates performance evaluation through variance analysis. This course examines developing and managing department and project budgets in-depth, as well as how they fit into the overall organizational framework. Specifically, this course includes coverage of static, flexible, and rolling budgets, capital budgeting, variance analysis, break-even and contribution margin analysis, profit planning, manufacturing costs, sales forecasts, and cost behavior.

Type of Course (ACTI Code)

100 - Lower Division Collegiate

Select at least one of the following:

Elective Only

Is this class challengeable?

No

Can this course be repeated for credit in a degree?

No

Course Requisites

Required

Prerequisites

BA-211Z

Corequisites

Prerequisites or Corequisites

Recommended

Prerequisites

BA-213Z or some experience in budgeting

Corequisites

Prerequisites or Corequisites

Non-Course Requisites

Required

Recommended

Is Student Petition required?

No

Show course in
Schedule

Print in Schedule

Hide course in catalog

No

When do you plan to offer this course?

Not Offered Every Term

Will this class use library resources?

No

Course Certifications

Is this a Related Instruction course?

No

Are you going to seek General Education Certification after course approval?

No

General Education Outcome(s)

Equivalent Courses

Equivalent Active Courses

Equivalent Inactive Courses

Student Learning Outcomes

Student Learning Outcomes

	Upon successful completion of this course, students should be able to:
1	describe the importance of budgeting and the development process, including budget components, constraints, and ethical considerations;
2	demonstrate application of basic math skills;
3	apply budgeting techniques, such as standard costs, variance analysis, and flexible budgeting as a planning and performance evaluation tool;
4	compute compound interest, present and future value, the break-even point, and contribution margin;
5	evaluate long-term projects and capital expenditure decisions with analytic tools and capital budgeting techniques.

Major Topic Outline

1. Importance of budgets. 2. Budget processes and human behavior. 3. Components of the budget. 4. Budget period and adjustments. 5. Responsibility accounting and management by

exception. 6. Flexible budgets. 7. Standard costs. 8. Variance analysis. 9. Evaluation of long-term projects.

Green Course Management

Does the content of this class relate to job skills in any of the following areas:

Increased Energy Efficiency

No

Produce Renewable Energy

No

Prevent Environmental Degradation

No

Clean up Natural Environment

No

Supports Green Services

No

Percent of Course 0

Course Transferability

OUS school to which the course will transfer

EOU - Eastern Oregon University

Comparable
course(s)

How does it transfer?

general elective
required or support for major

Evidence of transferability

OUS school to which the course will transfer

OIT - Oregon Institute of Technology

Comparable
course(s)

How does it transfer?

general elective

required or support for major

Evidence of transferability

OUS school to which the course will transfer

OSU - Oregon State University

Comparable
course(s)

How does it transfer?

general elective

required or support for major

Evidence of transferability

OUS school to which the course will transfer

PSU - Portland State University

Comparable
course(s)

How does it transfer?

general elective
required or support for major

Evidence of transferability

OUS school to which the course will transfer
UO - University of Oregon

Comparable
course(s)

How does it transfer?

general elective
required or support for major

Evidence of transferability

Please attach documentation

Reviewer Comments

Higher Education Coordinating Committee (HECC) Common Course Numbering (CCN)
Webpage:

<https://www.oregon.gov/highered/about/transfer/pages/common-course-numbering.aspx>

CCN Course	CCN Title	CCN Credits	Transfer Council Approval Date
BI-231Z	Human Anatomy and Physiology I	4	11/20/2025
BI-232Z	Human Anatomy and Physiology II	4	11/20/2025
BI-233Z	Human Anatomy and Physiology III	4	11/20/2025
CH-104Z	Introduction to Chemistry	4	11/20/2025
CH-124Z	Introduction to Chemistry Lab	1	11/20/2025
CH-112Z	Chemistry for Health Professions	4	11/20/2025
CH-150Z	Preparatory Chemistry	4	11/20/2025
HST-201Z	United States History I	4	6/5/2025
HST-202Z	United States History II	4	6/5/2025
HST-203Z	United States History III	4	6/5/2025
SPN-101Z	First-year Spanish I	4	11/20/2025
SPN-102Z	First-year Spanish II	4	11/20/2025
SPN-103Z	First-year Spanish III	4	11/20/2025